

## BWPC Volunteer Policy and Opportunities

While the club does not have a mandatory volunteer requirement from parents, all parents are encouraged to help with some facet of our club. Please review this list of volunteer opportunities and let us know how you can help us make the club the best it can be for your children.

1. **Equipment Manager (Teresa Anderson)** – To store, maintain and replenish the team equipment and game kits. To coordinate the delivery and pick up of the Burnaby game kits and clocks to Watermania and Bonsor Pool.
2. **Marketing and Media Person (Vacant)** – To coordinate creating and distribution of marketing material and information for the club. Duties include coordinating the ads for the elementary school bulletins and Leisure guide, distribution of leaflets to swim programs and posting flyers at various pools in Burnaby. Coordinate signs for schools, parks and schools. Develop a new banner for Bonsor Pool. To collect and develop useful information to be put onto the club website. To work with a website administrator to improve usefulness of our website.
3. **Fundraising Manager (Vacant)** – To coordinate our fundraising efforts such as our pub nite and to solicit corporations for donations. To promote and encourage parents to seek out donations for fundraising. Seek out government funding.
4. **Tournament Manager LMWPL Tournament (Vacant)** – To assist coordinate and run one of the LMWPL tournaments.
5. **Referee Coordinator (Vacant)** – To arrange 2 referees for games at Bonsor and Watermania each week. To coordinate a referees clinic for younger players so we have referees in the future. To work with BC Water Polo to develop more referees.
6. **High School Water Polo Coordinator (Vacant)** – To manage our high school water polo program (January-April). To assist parents who wish to coordinate a high school water polo team at their child's high school. To oversee the high school water polo practices on Sundays.
7. **Club Policy and Manual (Vacant)** – To help develop and document a comprehensive manual for the club.
8. **League Representative (Vacant)** – Person to attend 4-5 league meetings over the course of a year.
9. **Coaches Liaison (Zoran Maletic)** – To facilitate communication between the coaches and the parents regarding playing issues or concerns. While the coaches are always open for communication the opportunity to talk to them is limited. The coaches liaison can listen to parent concerns and work with the coaches to address them.
10. **Website Administrator (Vacant)** – To maintain and upgrade our website.
11. **Team Managers (To be determined)** – To provide communication from the club to the parents. To provide help to new parents. To help coordinate the team for car pools, tournaments and games. To make sure that there is always enough players for each game. To prepare and circulate the team roster and schedule. To collect donations from each family for a coaches gift at the end of the year.